

**BOARD OF EDUCATION
DEPARTMENT OF HUMAN RESOURCES
18 SOUTH PERRY STREET
POUGHKEEPSIE, NEW YORK 12601**

RECRUITMENT BULLETIN # 22-23-192

**TEACHING ASSISTANT EXTENDED LEARNING
TIME PROGRAM**

FEBRUARY 2023

POUGHKEEPSIE CITY SCHOOL DISTRICT

NOTICE OF POSITION

POSITION:

The Superintendent of Schools, Dr. Eric Jay Rosser, is interested in receiving applications from qualified candidates for the position of:

**(1) TEACHING ASSISTANT FOR EACH BUILDING
EXTENDED LEARNING PROGRAM - Sessions 3 & 4**

- **MORSE**
- **WARRING**

QUALIFICATIONS:

Teaching Assistant certification required

APPLICATION

Candidates must complete a resumé and a letter of interest for consideration of appointment

DUTIES:

The Poughkeepsie City School District (PCSD) is committed to providing students and parents with pathways to opportunity that will lead to achievement and success. Through student-centered effective and transformational leadership, school and community engagement, and an unrelenting pursuit to achieve greater school outcomes for children, the Poughkeepsie City Schools is focused on developing and growing greater access, equity, opportunity, and quality across PCSD.

The Extended Learning Time Program offers students project-based enrichment activities that both develop students' core knowledge and skills to deepen academic growth while also supporting students' creativity, building collaboration and problem-solving skills, and developing social-emotional skills.

The ELT program serves grades 1-5 and runs weekly, Tuesday-Thursday for 2 hours and 15 minutes with time for snack, homework help, and two PBL courses. **TAs applying to the ELT teaching position are committing to the program three days per week for 17 weeks.**

Session 3 Dates: Feb. 8 - March 23

Session 4 Dates: April 11 - June 8

The role of the Teaching Assistant is provide support to Teachers and Administrator in the Extended Learning Program

Responsibilities include:

- Assist in designing lessons and providing core academic instruction utilizing various instructional delivery methods and strategies such as technology assisted instruction, individualized and small group activities.
- Assist in utilizing grade level appropriate, research-based curriculum techniques to ensure student progress.
- Assist in establishing a well-organized, attractive and relaxed classroom atmosphere in a print rich environment.
- Provide assistance and supervision during snack, transitions, and dismissal

APPOINTMENT:

Appointment will be made by the Board of Education upon the recommendation of the Superintendent following assessment of training, experience, certifications, credentials and evaluation of service. Personal interviews shall be conducted where appropriate.

EFFECTIVE DATE: **February 8, 2023**
17 weeks for 2.5 hours, 3 days per week

SALARY: As per contract

FINAL DATE FOR FILING: **Open Until Filled**

SEND LETTER OF INTEREST TO :

David Feliciano and Nicole Penn
Asst. Building Principal & Building Principal
dfeliciano@poughkeepsieschools.org
npenn@poughkeepsieschools.org
CC: Janet Bisti, Director of Elementary Education
jbisti@poughkeepsieschools.org
CC: Shpresa Toplanaj,
stoplanaj@poughkeepsieschools.org

The Poughkeepsie City School District is an Equal Opportunity Employer and does not discriminate on the basis of sex, race, religion, national origin, disability, age, or marital status; nor does it apply any other arbitrary measure which would tend to deprive persons of their constitutional rights.